

**ACADEMIC AND PERSONNEL SUB COMMITTEE OF THE BOARD OF
GOVERNORS OF THE CITY OF LONDON FREEMEN'S SCHOOL
Wednesday, 10 January 2018**

Minutes of the meeting of the Academic and Personnel Sub Committee of the Board
of Governors of the City of London Freeman's School held at City of London
Freemen's School, Ashted Park, Surrey, KT21 1E on Wednesday, 10 January 2018
at 10.30 am

Present

Members:

Deputy Roger Chadwick (Chairman)
Stuart Fraser
Nicholas Goddard
Brian Harris
Andrew McMillan
Councillor Chris Townsend
Gillian Yarrow

Officers:

Roland Martin	-	Headmaster
Richard McCleave	-	Deputy Head (Academic)
Susan Williams	-	Bursar
Richard Dolan	-	Head of Sixth Form
Sophie Blair	-	Head of Upper School
Matt Robinson	-	Head of Junior School
Alistair MacLellan	-	Town Clerk's Department

1. **APOLOGIES**

Apologies were received from Deputy Philip Woodhouse, Alderman Alastair King and Alderman Dame Fiona Woolf.

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

3. **MINUTES**

RESOLVED, that the minutes of the meeting held on 16 October 2017 be approved as a correct record.

4. **ACTIONS SHEET**

Governors considered the summary of actions arising from the previous meeting.

Training Log

In response to comments from Governors, the Headmaster agreed to prepare a report for the next Board meeting detailing what training Governors should undertake in support of their role on the Board. The Town Clerk agreed to issue an email to Governors to remind them to provide details of training courses they

had undertaken in the past couple of years so that the Governor Training Log could be updated.

RESOLVED, that the summary of actions be noted.

5. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

There were no questions.

6. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was no other business.

7. **EXCLUSION OF THE PUBLIC**

RESOLVED, that under Section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Act.

8. **NON-PUBLIC MINUTES**

RESOLVED, that the non-public minutes of the meeting held on 16 October 2017 be approved as a correct record.

9. **ACADEMIC AND PERSONNEL UPDATE**

Governors considered a report of the Headmaster that provided an update on Academic and Personnel issues.

10. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

There were no non-public questions.

11. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was no other business.

The meeting ended at 11.50 am

Chairman

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